



TEXAS FACILITIES COMMISSION
"Doing Business Texas Style Spot Bid Fair"

IF NOT BIDDING
 DO NOT RETURN THIS FORM.
**BIDDER AGREES TO COMPLY WITH
 ALL TERMS & CONDITIONS OF THIS IFB**

BID DEADLINE ▶ 03:00 PM 05/10/2016

REQUISITION NO. ▶ 303-6-01572 Off. Supply

AGENCY TO INVOICE
Texas Facilities Commission ATTN: Accounts Payable P.O. Box 13047 Austin, Texas 78711-3047
DESTINATION OF GOODS IF DIFFERENT THAN ABOVE
Texas Facilities Commission Parking Garage R Warehouse 1706 San Jacinto Blvd. Austin, TX 78701

τ FAILURE TO SIGN WILL DISQUALIFY BIDτ

 AUTHORIZED SIGNATURE

 DATE

***By signing this bid, bidder certifies that if a Texas address is shown as the address of the bidder, bidder qualifies as a Texas Bidder as defined in TAC Rule 113.2 (68).**

τ VENDOR INFORMATION τ

Vendor Name:	
Vendor Address 1:	
Vendor Address 2:	
Vendor Address 3:	
City:	
State:	
Zip:	
Contact Name:	
Contact Phone:	
Contact E-mail:	

DELIVERY IN ___ DAYS, CASH DISCOUNT ___ % ___ DAYS

**Proposals must be submitted in person at the Senator West
 "Doing Business Texas Style Spot Bid Fair" in Irving Texas
 May 9-10. Bids must be dropped off at the Texas Facilities
 Commission table at the Spot Bid Fair.**

**FAXED OR MAILED BIDS WILL NOT BE CONSIDERED
 FOR AWARD**

Texas Payee Identification # _____

THE PAYEE IDENTIFICATION NUMBER IS ASSIGNED AND USED BY THE COMPTROLLER OF PUBLIC ACCOUNTS OF TEXAS TO PROCESS PAYMENT FOR GOODS/SERVICES. ENTER THIS NUMBER IN THE SPACE PROVIDED ABOVE IF NUMBER IS NOT PREPRINTED. IF THIS NUMBER IS NOT KNOWN, PLEASE VISIT
<http://www.window.state.tx.us/taxinfo/taxforms/ap-152.pdf> TO SET UP A TEXAS IDENTIFICATION NUMBER.

PLEASE ALSO ENTER YOUR FEDERAL EMPLOYERS IDENTIFICATION NUMBER:

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In an effort to minimize identity theft, every company MUST have an Employer Identification Number (EIN), also known as a federal tax identification number prior to award of a contract. For information on obtaining your EIN, you may call 800-829-4933.

PREFERENCES

See Section 2.38 of the State of Texas Procurement Manual regarding preferences.

Check below to claim a preference under 34 TAC Rule 20.38

- () Supplies, materials or equipment produced in TX or offered by TX bidder or TX bidder that is owned by a service-disabled veteran *
- () Agricultural products produced or grown in TX
- () Agricultural products and services offered by TX bidders*
- () USA produced supplies, materials or equipment
- () Products of persons with mental or physical disabilities
- () Products made of recycled, remanufactured, or environmentally sensitive materials including recycled steel
- () Energy Efficient Products
- () Rubberized asphalt paving material
- () Recycled motor oil and lubricants
- () Products produced at facilities located on formerly contaminated property
- () Products and services from economically depressed or blighted areas
- () Vendors that meet or exceed air quality standards
- () Recycled or Reused Computer Equipment of Other Manufacturers
- () Foods of Higher Nutritional Value



INFORMAL INVITATION FOR BIDS
RETURN BIDS TO:
TEXAS FACILITIES COMMISSION
"Doing Business Texas Style" Spot Bid Fair
Texas Facilities Commission Table

BID DEADLINE ▶ 03:00 PM 05/10/2015
REQUISITION NO. ▶ 303-6-01572 Off. Supply

VENDOR
VENDOR ID #
VENDOR NAME

ITEM NO.	CLASS & ITEM	DESCRIPTION	QTY	UNIT	MAKE/MODEL	UNIT PRICE	EXTENSION
	<p>The Texas Facilities Commission (TFC) reserves the right to make an award on the basis of low line item bid, low total of line items, or in any other combination that will serve the best interest of TFC and to reject any and all bid items at the sole discretion of the State. TFC also reserves the right to accept or reject all or any part of any bid, waive minor technicalities and award the bid to best serve the interests of the State.</p> <p>Responses shall be submitted on this form, and must be signed.</p> <p>SHIPPING INFORMATION: Shipping is considered to be FOB Destination, Freight Pre-paid, and Allowed to the address above and shall be included in individual line item pricing.</p> <p>TAXES: The Texas Facilities Commission is a TAX EXEMPT agency. All line item pricing should be without taxes. A tax exemption certificate will be provided upon request.</p> <p>INQUIRIES: All inquiries should be e-mailed to HUB@tfc.state.tx.us and include the requisition number. Include in the subject line "SPOT BID FAIR INQUIRY".</p>						
1	615-48 Mead - Cambridge City Trifold Padfolio - Black, 11" x 12-5/8", Model No. 33688 Manufacturer Part #: 33688		20	EA	33688	\$_____	\$_____
2	530-30 Buxton Executive Leather Padfolio, 9-1/2 X 12-1/2, Black Manufacturer Part #: OC85006.BK		20	EA	OC85006.BK	\$_____	\$_____
3	605-88 Stanley Bostitch - B8E Durable Electric Stapler - 45 Sheets, Black, Model No. B8E-VALUE Manufacturer Part #: B8E-VALUE		5	EA	B8E-VALUE	\$_____	\$_____
4	615-29 Tombow Mono Single-Line Disposable Correction Tape, 1 Line x 394in, 70% Recycled, White, 4/Pack Manufacturer Part #: 68626		50	PKG	68626	\$_____	\$_____
5	605-30 DYMO LabelWriter 30251 White Address Labels, 3.5in x 1.13in, Box of 2 Rolls (260 Labels) Manufacturer Part #: 30251		50	BOX	30251	\$_____	\$_____
6	655-15 Canon MP25DV High Speed 2-Color 12-Digit Desktop Printing Calculator CAMP25V Manufacturer Part #: 371100-9889		5	BOX	371100-9889	\$_____	\$_____
7	207-72 HP - Black LaserJet Toner Cartridge HP 80X - Black, CF280XD, 6900, Toner Cartridge, Manufacturer Part #: CF280XD Notes: OEM Only. Not accepting remanufactured or compatible toner. Total # of Toner Cartridges - 20		20	EA	CF280XD	\$_____	\$_____

ITEM NO.	CLASS & ITEM DESCRIPTION	QTY	UNIT	MAKE/MODEL	UNIT PRICE	EXTENSION
8	207-72 HP 85A Black Toner Cartridge (CE285A) Manufacturer Part #: CE285A Notes: OEM Only. Not accepting remanufactured or compatible toner.	15	EA	CE285A	\$_____	\$_____
9	620-80 Paper Mate - Profile Elite Retractable Ballpoint Pens - Black, Bold, 12/Pack Manufacturer Part #: 1776372	60	DOZ	1776372	\$_____	\$_____
10	620-80 Paper Mate - Profile Elite Retractable Ballpoint Pens - Blue, Bold, 12/Pack Manufacturer Part #: 1776373	60	DOZ	1776373	\$_____	\$_____
11	206-89 Verbatim Classic, USB 2.0, Flash Drive, 4 GB, Blue Manufacturer Part #: 97087	50	EA	97087	\$_____	\$_____
12	206-89 Verbatim Classic, USB 2.0, Flash Drive, 8 GB, Blue Manufacturer Part #: 97088	20	EA	97088	\$_____	\$_____
13	206-89 Memorex Mini Travel Drive, USB 2.0, Flash Drive 32gb Manufacturer Part #: 98188	10	EA	98188	\$_____	\$_____
14	615-45 Smead 100% Recycled Pressboard Classification Folders, 2 Dividers, Letter Size, Red/Brown, 5/Pack, Manufacturer Part #: C4-2DSSZ	100	PKG	C4-2DSSZ	\$_____	\$_____
15	615-41 Smead 100% Recycled Expanding File Pockets, 3 1/2in Expansion, Letter Size, Redrope, 25/Box Manufacturer Part #: SMD73205	30	BOX	SMD73205	\$_____	\$_____
16	615-41 Smead 100% Recycled Expanding File Pockets, Legal Size, Redrope, 25/Box Manufacturer Part #: SMD74205	10	BOX	SMD74205	\$_____	\$_____
17	530-45 Targus Work-in Case 13" Manufacturer Part #: TKC006	1	EA	TKC006	\$_____	\$_____

TERMS AND CONDITIONS:

By submitting a bid, Bidder agrees to adhere to the TFC Standard Terms and Conditions available at the following link:

<http://www.tfc.state.tx.us/divisions/commissionadmin/prog/internal-procurement-1/sb20/>

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